

Emergency Contact / Medical Treatment Co		nsent/Health History	School Yea	ar 2025/2026
Student Name		Grade/Teacher		D.O.B.
Mailing Address		Parent/Guardian Email Address		Gender
Parent or Guardian	Relation to student		<b>T</b> Phone	
Parent/Guardian:	Stadent	Home:		
		Work:		
Parent/Guardian:		Home:	Cell: 	
*Other Emergency Contacts	Relation to student		<b>☎</b> Phone	
1 <sup>st</sup> :		Home:		
2 <sup>nd</sup> :		Work:	 Cell:	
		Work:		
Specialist (allergist, endocrinologist, etc.): Health Insurance Information (or indicate Please CIRCLE any over the counter oral m medications circled to be given without ca clinic has limited supply of these medication MEDICATIONS ON A REGULAR BASIS, PLE	NONE):nedications that may alling for permission ons on hand that wi	be given to your child by the clini each time your child visits the clin ll be given if deemed appropriate.	c. This provides authoriza ic with a headache, stom IF YOUR CHILD TAKES A	ation for the achache, etc. The NY OF THESE
PACKAGE TO BE KEPT IN THE CLINIC FOR Ideas count /charting purposes).	THEIR USE ONLY. E	ach child is required to have their	own medication, siblings	cannot share (for
Tylenol Advil Benadryl/Claritin/Zyr		ges/Cough Drops Tums/ Pepto	_	Medication/Syrup
ist other medication(s) you will provide				
Please <b>CIRCLE</b> any topical medications tha	t may be used on yo	our child by the school clinic:	(medications are stocked	l by school clinic)
Antibiotic Ointment Anti-itch/Hydroco	ortisone Cream A	nti-fungal Cream Eye Drops	Anbesol/Oragel Burn,	Lidocaine Cream
Permission to Treat/ Emergency Release emergency responders as needed. I give Comergency responders as needed. I give Comergency, I under corofessionals to provide assessment, diagonals he hospital. I understand that Odyssey Chanforeseen circumstance. I will notify the chospital Preference: 1st	odyssey Charter Schorstand every effort venosis and any necessinarter School assumes school in writing o	ool staff permission to administer will be made to inform me. If emer sary emergency treatment, up to a see no financial liability for expense fany changes to the health inform	medications as I have ind gency care is needed, I au and including a call to EM is incurred due to accider mation and/or contact in	icated above. In uthorize qualified S to transport to at, injury, and/or formation.
PARENT/GUARDIAN SIGNATURE		PRINTED NAME	DATE	
			D/III	

PLEASE COMPLETE THE REVERSE SIDE OF FORM FOR CURRENT HEALTH HISTORY (SCHOOL CLINIC USE ONLY)

			ol nurse can establish an 'Individualized Emergency Health Care P	
			provided, an individualized care plan WILL NOT be initiated. Medier to be considered current conditions since some allergies and co	
			er to be considered current conditions since some allergies and co ik, the clinic will presume that your child has no current medical is	
should be aware.			,	
DIEACE DI ACE AN (W) IN THE AD		ATE BOY	FOR FACH COMPITION (VEC/NO)	
	Yes	No No	FOR EACH CONDITION (YES/NO)  Explanation if "Yes"	
Food Allergies	163	140	Explanation in Tes	
(Please provide Allergy Care			Food(s):peanutdairyeggsot	her
Plan from Health Care			If other, please list	
Provider)				
			Rate the reaction:mildmoderate	life-threatening
			Does your child require an EPI-Pen?yesno	
			EPI Pen required for:	
Allergy to Insect Bites			Insect type(s):mildmoderatelif	e-threatening
/Environmental Allergies/				Ü
Medication Allergies			Medication name(s):mildmoderatelif	
(Please provide Allergy Care			Rate the reaction:mildmoderatelif	e-threatening
Plan from Health Care Provider)			Environmental	
,			Environmental: mild moderate lif	
			Does your child require an EPI-Pen for any the above?	
			EPI Pen required for:	
Asthma			Rate the severity:mildmoderateli	fe-threatening
(Please provide Asthma			Asthma medication taken at home:	
Action Plan from Health Care Provider)			Medication taken at school:	
			Special instructions?	
Diabetes/Other endocrine				
disease			Type 1 (Insulin Dependent)Type 2	
(Please provide Diabetes Management Plan)			Please specify for endocrine disease:	
Wanagement rany			Diabetes Medication(s) taken at home:	
Seizure / Neurological			Type of Seizure: Medications:	
Disorder				
Heart or Blood Disorder			Specify: Treatment:	
Bowel/Bladder Conditions			Specify:	
Migraine Headaches			Triggers: Treatment:	
Bone/Muscle Issues			Specify: Activity Restrictions:  Treatment for ADD/ADHD:	
ADD/ADHD  Mental Health			· · · · · · · · · · · · · · · · · · ·	
Behavioral Health			Specify:	
			Treatment/Medication:	
Vision -Glasses/Contacts			GlassesContactsFor Distance	Reading Only
Hearing Loss			Hearing Loss Right EarHearing Loss Left Ear	Hearing Aid(s)
Other Illness/Injury/Surgery			Specify: Date of Onset:	
Other Home Medications	List:			

PLEASE INDICATE IF STUDENT HAS BEEN DIAGNOSED WITH ANY OF THE FOLLOWING: If you mark 'Yes' for any questions below, please

School Year 2025/2026

STUDENT NAME\_

### **ODYSSEY CHARTER SCHOOL**

### Attendance/Truancy Information Sheet

- Every parent, guardian or other person residing in the school system is required either to enroll and send children in their care and charge between their sixth and sixteenth birthdays to a public or private school or to provide a home study program for these children which meet the requirements set forth in law, unless the child is specifically exempt. The Board of Education shall assure that all children between their sixth and sixteenth birthdays be enrolled in the public schools in the district in which they reside unless they are enrolled in a private school or home study program. Specific exemptions from the requirements of the compulsory school attendance law are provided in State Board Policies JB, JBD, O.C.G.A. 20-2-693, O.C.G.A. 20-2-690.1, and O.C.G.A. 20-2-692.
- The parent who fails to comply with mandatory attendance requirements may be found guilty of a misdemeanor. Each day's absence from school in violation of said law, after the child's school notifies the parent, guardian or other person who has control or charge of a child of 5 unexcused days of absence for such child shall constitute a separate offense. Upon conviction, the parent may be fined not less than \$25, nor more than \$100, imprisoned for 30 days, required to do community service, or any combination of such penalties. See Code Section 20-2-690.1(c). A complaint will be filed in the appropriate court on the sixth (6th) unexcused absence and on each unexcused absence from that point forward.
- A child who fails to comply with mandatory attendance requirements may be adjudicated unruly and either placed on probation, required to undergo a psychiatric or other mental health evaluation, placed on supervised or unsupervised abeyance, committed to the Department of Juvenile Justice, or ordered to do community service. As a general rule, the Court is not permitted to detain such a child in restrictive custody. If a child is found to have violated the mandatory attendance laws, the Court will enter a separate protective order requiring the parent to insure the child's future compliance with the law at the risk of being held in contempt, fined and/or imprisoned. See Code Section 15-11-67.
- Absences will be classified as excused or unexcused. Excused absences are those due to emergencies such as
  illness, death in the family, or other extreme circumstances. Excused absences are religious holidays, service as a
  page in the General Assembly, school-sponsored activities, and voter registration (Policy JBD). Unexcused absences
  are all failures to attend school without proper documentation. A written explanation for all absences is required.
- Upon returning to school, students must bring documentation stating the student's full name (printed clearly), the date, and the reason for absence with the signature of a parent/guardian, doctor, dentist, or judge. The student and/or parent have the responsibility to present the written excuse within three (3) school days of the student's return to school. At each school, the attendance clerk will receive and file excuses. The principal will resolve any question in determining whether an absence is excused or unexcused.
- The school administration may require an excuse from a doctor, dentist, health center, or court after five (5) consecutive absences, or twelve (12) excused absences related to health, except for mitigating circumstances. Truancy charges may be filed after twelve (12) excused absences unless there is documentation from a doctor.
- For students in any grade K-8, students are absent from school if not present for at least half of the school day (must be present for a minimum of three (3) hours).
- A student must be enrolled a minimum of 80 days per semester (including days transferred from other schools) to receive Carnegie unit credit for a course. A student who misses one-half or more of a class period will be counted absent for that class.
- Excused and unexcused absences will result in the loss of full credit for class participation unless students arrange to
  make up the work within 3 school days of returning to school. The student must complete makeup work and tests
  within a reasonable amount of time.
- Any student missing 15 or more school days is subject to academic probation and/or grade retention for the following school year, based on the results of a hearing before the Board's attendance sub-committee.
- School driving privileges may not be obtained or may be revoked for 5 unexcused absences or 10 unexcused tardies.
- Students with more than 10 tardies and/or early dismissals WILL NOT be eligible for the Perfect Attendance Awards at
  the end of the school year. Students may be required to serve before or after-school detention or lunch detention for
  excessive tardies. Georgia policy also empowers schools to turn the names of excessively tardy students over to the
  court for possible fines.
- Should a student acquire 20 unexcused tardies within a year, they will be placed on probation and suspended for two
  school days following the 20th tardy.

Student Name	
Signature of students 10 years of age or older	Date
Parent/Guardian Signature	Date



School District:				Date:	
Please comple		Parent Occupational ne if your child(ren) q Title I, Part C	-	supplemental services und	ler
Name of Student(s)		Name of Scho	ool	Grade	
			_		
1. Has anyone in yo	our household moved in order t	to work in another city, co	unty, or state, in the	last three (3) years?  Yes	No
	our household been involved in rs?	n one of the following occu	upations, either full	or part-time or temporarily during	; the
☐ 1) Planting/Pio ☐ 2) Planting, group ☐ 3) Processing/☐ 4) Dairy/Poult ☐ 5) Packing/Pro ☐ 6) Commercia	es", check all that applies: cking vegetables (tomatoes, sq owing, cutting, processing tree Packing agricultural products ry/Livestock ocessing meats (beef, poultry, o I fishing or fish farms se specify occupation):	es (pulpwood), or raking p or seafood)	ine straw		
Names of Parent(s)	or Legal Guardian(s)				
Current Address:					
City:	State:	Zip Code:	Phone:		
	Thank	You! Please return this for	rm to the school		
	ortal, occupational surveys to the Re	east one "yes" <b>and</b> one or more	, son or migrant contact f of the boxes from 1 to 7 im Office serving your di	or your school/district. is/are checked, districts should email, alv strict. For additional questions regarding	
	egion 1 MEP, Rose McKeehan		GaD	OOE Region 2 MEP, Pearl Barker	
	Phone: 470-763-1137 :Keehan@doe.k12.ga.us			Phone: 470-763-1138  PBarker@doe.k12.ga.us	
Family Contacted/Attemp	at Data:			Sont to Pagional Office on	
rammy contacted/Attemp	1562 Twin Towers East • 2	205 Jesse Hill Jr. Drive • A	Atlanta, GA 30334 •	Sent to Regional Office on: www.gadoe.org	•





Distrito Escolar: Odyssey Charter School		<u>nool</u>		Fecha:
	-		eterminar si su(s) hi	ijo(s) califica(n) para recibir letar esta forma es opcional.
Nombre del/los E	Estudiante(s)	Nombre d	e la Escuela	Grado
1. ¿Alguien en s	u casa se ha mudado par	a trabajar en otra ciudad, condad	lo, o estado, en los últin	mos tres (3) años? $\square$ Sí $\square$ No
	u casa trabaja o ha trabaj Sí No	ado en una de las siguientes ocu	ipaciones de forma perr	manente o temporaria en los últimos
☐ 1. Sembrar ☐ 2. Sembrar ☐ 3. Procesar ☐ 4. Trabajo ☐ 5. Empacar ☐ 6. Trabajos	ndo, cortando, procesand ndo/Empacando product en lechería, polleras o ga ndo/Procesando carnes ( s relacionados con la peso	es (tomates, calabazas, cebollas do árboles, o juntando paja de p cos agrícolas anadería	ino <i>(pine straw)</i> de pescados)	
Nombre de los pa	adres o guardianes legal	es:		
Dirección donde	vive:			
Ciudad:	Estado:	Código Postal:	Teléfono:	
	jMuc	:has Gracias! Por favor regrese é	este formulario a la escu	uela
	I (consortium) school/districts:		t liaison or migrant contact for ore of the boxes from 1 to 7 ogram Office serving your dis	or your school/district. is/are checked, districts should email, alway strict. For additional questions regarding this
GaDC	DE Region 1 MEP, Rose McKeeh	nan	GaD	OE Region 2 MEP, Pearl Barker
	Phone: 470-763-1137 rmcKeehan@doe.k12.ga.us			Phone: 470-763-1138 PBarker@doe.k12.ga.us
				<u> </u>
Family Contacted/Att		F4 005 l 129 l B :	AH	Sent to Regional Office on:
	1562 I win I owers	East • 205 Jesse Hill Jr. Drive	<ul> <li>Atlanta, GA 30334</li> </ul>	www.gadoe.org





Please read and sign last page.

## **Uniform Policy**

The Odyssey dress code has been established to support and encourage a standard of respect for all scholars and results in a higher standard of behavior. The dress code guidelines indicate appropriate school dress for normal school days. Odyssey Charter School administration reserves the right to interpret these guidelines and/or make changes during the academic school year.

School uniforms shall be worn by every scholar in attendance, every day and will be strictly enforced.

If scholars are in violation of the dress code:

- 1. Scholars will be sent to the office/ISS to call parents
- 2. Once the dress code is corrected the student may return to class
- If the dress code is NOT corrected, the scholar will remain in In School Suspension for the remainder of the day
- If a scholar is a habitual violator, the policy will be followed with Out of School Suspension and/or expulsion

Uniforms are to be purchased from the following vendor **ONLY**:

## 1. J&R Clothing

- a. 600 W. Lanier Ave, Fayetteville, GA 30214
- b. Phone: (770)461-3440
- c. <a href="https://www.jandrclothing.com/">https://www.jandrclothing.com/</a>

### **Section 1: Uniform Attire**

### Shirts:

- 1. Black, White, and Gold Polo shirts-(long or short sleeves) must have Odyssey logo
- 2. White Oxford Shirt with the Odyssey logo
- 3. Shirts must be tucked in at all times

\*\*\*\*\*All Scholars must have 1 Black Odyssey Polo for Field Trips\*\*\*\*\*

### Slacks/Shorts:

1. Pants, skirts, shorts, or skorts must be khaki or plaid as specified by the vendors.

```
*****All shorts/skirts/skorts must be mid-length *****
```

### Socks/Shoes:

- 1. Black or white low-cut tennis shoes. High tops will be allowed this year.
- 2. Black dress shoes

\*\*\*\*\* Tights, ankle, or knee socks must be solid in color \*\*\*\*\*

### Jackets/Sweaters:

1. Must have Odyssey logo and should be purchased through specified vendors

```
*****NO hooded jackets or sweatshirts*****
```

### Belts:

1. Brown or black belts must be worn with pants or shorts in grades 4th-8th

### Hair:

- 1. Headbands or bows may be worn to match uniforms.
- 2. Hair designs are not permitted including: Mohawks, shapes, sports logos

  \*\*\*\*\* No hair wraps, hats, or head coverings except of religious standards \*\*\*\*\*

### **Face Covering:**

1. No longer allowed unless it is required per our nurses' recommendations at which point a medical mask will be given.

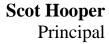
# Section 2. IMMEDIATE DRESS CODE VIOLATIONS (Shall Not Be Worn at School)

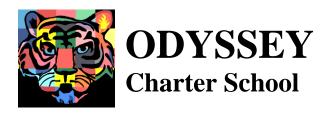
- Hoodies worn in the building
- Jackets with hoods worn on the property
- Pants not worn at the waist, No Sagging
- Halter-top, tank tops, fishnet tops, and midriff blouses
- Excessively large or baggy clothing
- Tops and dresses with spaghetti straps or sleeveless
- Muscle shirts
- Shirts that advertise alcohol, tobacco, or drugs
- Short shorts and skirts (Must be mid-length)
- Shorts covered by a full-length shirt
- Bicycle pants or shorts
- Yoga pants or shorts
- Clothing with holes
- Clothing that is suggestive, advocates disobedience to society, or causes a possible disruption to the school
- Clothing or attire with statements or symbols that might be deemed offensive to others, violent, or of a threatening nature
- Shoes with cleats and/or wheels (Heelys) or flashing lights. Gliders, flip-flops, house slippers, house shoes, high-top tennis shoes, mid-top tennis shoes, or boots of any kind.
- No wheeled backpacks or tow-behind cases
- Hardware chains
- Caps, hat, visors, any other headgear, and sunglasses
- Boys and girls may not wear body piercings other than earrings or studs in their earlobes.

Odyssey Charter School uniforms may not be required for all Odyssey Charter School functions i.e. athletic events, parties, and/or social gatherings. Scholars should wear clothing that is clean and suitable for school activities. Keeping in mind weather conditions, location, and type of event. See the parent's handbook for specific instructions on dress code for casual events.

I understand the updated changes to the dress code policy.

Parent	
Signature:	Date:





To: Parents of Scholars

**Odyssey Charter School** 

Re: No Cell Phones on Campus Policy

Date: July 15<sup>th,</sup> 2025

Dear Parents,

Thank you for your continued support of Odyssey Charter School. The staff at Odyssey Charter School is working diligently to establish a safe school environment for the 2025/2026 school year.

The State of Georgia has passed House Bill 340 *Distraction Free Schools* effective July 1<sup>st</sup> 2025:

• Prohibits students in K-8 from accessing personal electronic devices (PED) during the school day.

As we are sure you are aware, Odyssey Charter School has had a *No Cell Phone on Campus* policy since 2022.

So, what happens if there is an emergency on campus? During a school emergency you will be contacted in the following manner;

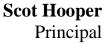
- o A text will be sent directly to your phone (all numbers listed in our system)
- o An E-mail will be sent to the address currently in our system
- o A phone call will be made directly to the numbers we have on file for your family

This will happen simultaneously.

Should you need to speak with your scholar during the school day, phones are available in every classroom and in our main office.

Thank you for your continued support of Odyssey Charter School.

Scot Hooper Principal





Cell Phones, Cell phone Devices, Electronic Readers, etc.

Scholars are <u>NOT</u> permitted to bring cell phones, smart watches or cell phone devices to school. Scholars having cell phones on campus during the school day (including before and after school) or caught operating cell phones, or a cell phone device will be suspended. Parents will need to come to school and pick up their scholars and their phone. These methods of communication violate the Odyssey Board of Education Communication Policy. If a scholar needs to make an emergency phone call, they are to ask their teacher and use the classroom phone. If a parent needs to get a message to their scholar they can call the office and we will deliver the message. If it is imperative that the scholars answer the phone, we will bring the scholar to the office for the call. *No recording devices of any type are to be used during school hours for any reason.*Recording of teachers or classmates will result in a level IV discipline violation up to and including expulsion.

Scholars are *Not* permitted to bring personal electronic reading devices such as Nooks, Kindles, Smart Watches or the like. Odyssey Charter School accepts no responsibility for lost, damaged or stolen electronic devices.

"Personal Electronic Device" – any portable electronic device capable of transmitting, receiving, or accessing communications, data, or media – includes but is not limited to smartphones, smartwatches, tablets, e-readers, headphones, or other devices with capabilities like wireless communication, internet access, messaging, gaming, social media access, or data transmission. It does not apply to school equipment of the same types that are made available for student use.

Signature:	Date:	
Student Signature:		



### 2025-2026 Odyssey Scholar and Family Handbook Acknowledgement Form

We, the	family, hereby acknowledge and accept th
conditions set forth in this Odyssey Scho	
copy of Odyssey Scholar & Family Han procedures of the school. By signing thi agree to abide by all rules, regulations, p	r-family-handbook/). We have received and read a dbook, and understand the rules, regulations, and s acknowledgment form I, along with my scholar(s), procedures, and policies as outlined. Information and ed at any time, as the Odyssey administration may deen
Date:	
Parent Name (print):	
Signature of Parent/Guardian:	
Scholar (print):	Grade:
Scholar Signature:	

## Acceptable Use Policy (AUP)

## For Chromebooks, Computers and Internet

## **Student Agreement**

- 1. I will take care of my school issued Chromebook and know that I will be issued the same Chromebook each year.
  - a. Cords and cables must be inserted carefully into the device to prevent damage.
  - b. Devices must never be left in an unlocked locker, car or any unsupervised area.
  - c. Report any software/hardware issues to the appropriate Odyssey personnel.
  - d. Keep the device in a well-protected, temperature-controlled environment when not in use.
- 2. I will never leave my Chromebook unattended in an unsecured or unsupervised location.
- 3. I will never loan out my school-issued device to other individuals.
- 4. I will fully charge my Chromebook each night.
- 5. I will keep food and beverages away from my device.
- 6. I will not disassemble, jail break or hack into any part of my or any school-issued device.
- 7. I WILL NOT attempt to make any repairs to my device.
- 8. I will protect my school-issued device by carrying it in the case provided.
- 9. I will use my school-issued device in ways that are appropriate and meet the school's expectations whether at school, home, or anywhere else. If I use my device in an inappropriate way, I may be subject to disciplinary actions by my school.
- 10. I WILL NOT place decorations (such as stickers, markers, etc.) on the school-issued device.
- 11. I will not deface the serial number sticker on any school-issued device.
- 12. I understand that my school-issued device is subject to inspection and auditing at any time without notice. NOTHING I do to or on the device is private.
- 13. I will not share my password(s) with anyone other than a teacher or adult from my school or my parent/guardian.
- 14. I understand Chromebooks remain the property of Odyssey and must be returned upon withdrawal from Odyssey and/or end of academic school year during the collection process.
- 15. I understand that if I damage or lose my device and/or its parts, or it is stolen, I am subject to cost of replacing the device.
- 16. I will not access, attempt to access, share or attempt to share inappropriate, damaging, or threatening information on the device or Odyssey network/Internet.
- 17. I will not share personal information with anyone other than Odyssey staff while using the Odyssey network/Internet for school.

I understand that rules and regulations are necessary in order to offer technology opportunities to Odyssey students. In order to use technology resources, I understand and agree to the above statements and I will abide by the Odyssey Acceptable Use Policy and Chromebook Policy in this handbook.

Should I commit any violation, I understand access privileges may be revoked, school disciplinary action may be taken and/or
appropriate legal action may be initiated. I further understand that any violation of the regulations is unethical and may constitute a
criminal offense.

Student Signature:	Date:	
Student Signature.	 Dale.	

## **Parental Agreement**

As the parent or guardian of the above named user, I hereby certify that I have read and understand the Odyssey Charter School Chromebook and Acceptable Use Policies. I understand that Chromebook and Odyssey Network/Internet access are designed for educational purpose and that Odyssey has taken available precautions to control inappropriate materials. However, I also recognize it is impossible to restrict access to all inappropriate materials, and I will not hold Odyssey Charter School responsible for materials acquired on the Internet. With that understanding, I hereby give permission to Odyssey Charter School to provide a Chromebook and Internet/Network access to my student. I further agree to indemnify and hold harmless Odyssey Charter School, its employees and agents, for any and all claims arising from or related to my child's use or misuse of the Internet/Network, and waive any and all claims I may have against the School for such use or misuse.

Parents Printed Name:	PI	hone :
Parent's Signature:	D	Pate:
By signing below, I acknowledge that I have had an opportunity to Chromebook and Acceptable Use Policy and agree to abide by the repair/replacement policy should my scholar damage a computer.	ir terms. I also acknowledg	
☐ Lost or Stolen	\$500.00	
☐ Repairs equal or exceeds price to replace	\$500.00	
☐ Charge Port Replacement	\$150.00	
☐ Hinge Replacement (each)	\$ 80.00	
□ Bottom Encasement	\$ 90.00	
☐ Top Encasement	\$ 90.00	
☐ Keyboard / Trackpad	\$ 140.00	
☐ LCD Replacement	\$ 160.00	
Odyssey can repair or replace your student's device after payment following amount based on the issue as described in the "Descript		
I grant permission for publication of any work of my studentY	esNo	
I grant permission for my student to use an email account at school	ol for instructional purpose	s onlyYesNo
I grant permission for my student to use the Internet and Network	YesNo	
I grant permission for my student to be assigned a Chromebook fo	r educational use only.	Yes No
I agree to help my student understand and abide by the Chromebo I may be held personally or criminally liable for damage to or failu	•	-
understanding, I hereby give permission to Odyssey Charter School Internet/Network access to my student. I further agree to indemn its employees and agents, for any and all claims arising from or relaternet/Network, and waive any and all claims I may have against	ify and hold harmless Odys ated to my child's use or m	sey Charter School, isuse of the



### **Photo and Video Permission**

I grant permission for my student's photograph to be published in the						
•	school and/or district website	Yes	_No			
•	in the classroom	Yes	_No			
•	yearbook	Yes	_No			
•	online	Yes	_No			
•	newspaper articles	Yes	_No			
•	Class Dojo	Yes	_No			
I grant	t permission to watch movies rated:					
•	G	Yes	_No			
•	PG	Yes	_No			
•	PG-13	Yes	_No			
Parent	/Guardian Signature:					
Date:						



### Odyssey Charter School Student Bus Rules, Procedures and Electronic Use for the School Buses

This form must be turned in by ALL Students attending Odyssey Charter School 2025-2026

Even if they DO NOT ride the bus. Children will not be allowed to go on Field Trips if it is not signed.

### Please read this over with your student, sign and return

### **Bus Pick-Up/Drop-Off Rules and Procedures**

- 1. Riding the bus is a privilege, not a right.
- **2.** Students violating the Odyssey discipline policy and/or bus rules may receive disciplinary consequences at school and temporary or permanent suspension of bus privileges.
- **3.** When seats are assigned, students will remain in their assigned seats until the student reaches their assigned stop. By the end of the first full week of school, all bus-riding students will have an assigned seat.
- **4.** Students not complying with the directions of the bus driver or any other Odyssey staff member aboard the bus will be subject to discipline policy and may have their bus privileges suspended.
- 5. Students may not eat or drink anything except water while on the bus.
- **6.** Students must remain seated while the bus is moving and during all stops (except for their stop).
- 7. Students may not place any parts of their body outside the bus windows.
- 8. Odyssey will run scheduled bus routes with specific pick-up and drop-off points.
- 9. Odyssey will not provide pick-ups or drop-offs at individual homes or locations.
- **10.** Students can only be dropped off or picked up from their assigned bus stops unless a parent request was written or instructed by Odyssey Administration.
- **11.** Any changes or deviations from the schedule or published route must be authorized by the Executive Director, Head of School, or their designee.
- **12.** Buses run on fixed schedules. Once they have reached their departure time, the bus will leave for the next stop. Bus drivers are not permitted to stop once leaving the designated area.
- 13. You must be at the bus stop location at least five minutes before pick-up and drop-off.
- **14.** Buses will not wait for late parents.
- **15.** Parents of students riding the bus will be issued purple placards. In order for their student to be dropped off, parents should meet the bus and hold up the placard for the driver.
- **16.** Parents should remain in their vehicles when the bus arrives and stay until the bus leaves.
- **17.** Students must be supervised at bus stop drop-off locations.
- **18.** Students should **NEVER** be behind the bus. Please load from the front of the bus or the door side only.
- **19.** Parents or others picking up the student who does not have a purple placard will have to show ID and be on the Bus Emergency Contact List.
- 20. Multiple placards will be given to families. You may request and receive as many placards as you need.
- **21.** Students in elementary grades will not be dropped off unless an authorized person is present to pick them up.
- **22.** Elementary school students may be escorted by middle school students exiting the bus ONLY if parents/guardians complete a form in advance authorizing such a drop-off.
- **23.** If a student misses the bus, parents must arrange transportation for the student to get to school.

- **24.** Students who do not have an authorized form on file and who do not have an authorized person at the drop-off point to pick them up will be returned to school.
- **25.** If students are returned to school, parents will be notified via phone. Odyssey does not provide after-school care, so parents must be at school before the bus arrives.
- 26. Please also email Kim DiGiulio with any changes you may have to the Bus Emergency Contact Sheet.
- **27.** All bus changes must be made in writing or by email to both the homeroom teacher and Kim DiGiulio at the front desk the morning they are needed. Changes must **be made by 1:00PM the day of**.

NO Electronic devices will be used on Odyssey School buses during regular routes.

This signed form must be turned in by ALL Students attending Odyssey Charter School

**Even if you are not riding the bus.** 

Children will not be allowed to go on field trips if this form is not signed.

Please sign below after reading over and discussing the Bus Rules and Procedures with your child. Please turn in one form per child.

I have read and understand the rules regarding using Odyssey bus transportation and agree to abide by them. If my students and/or I do not abide by the rules, I acknowledge that my student may be suspended from bus privileges and possibly face other disciplinary consequences. I understand and will not have any sort of electronics on the bus. I further understand that any violation of the regulations could result in my access privileges being revoked and appropriate school disciplinary action and/or legal action being initiated.

Student's Name (print)	Student's Signature	Date
Parent's Name (print)	Parent's Signature	Date
Grado		



## Pupil Transportation and Student Emergency Contact Information

Afternoon Bus Needs: M T W	T F Drop	o off Point:	
Student Name(s)	Boy	Girl	Grade
Person Normally Picking Up Student f	rom Bus Stop:		
	Cell#		Alt#
Address:			
Mom: Work #	Cell#		Home#
Father or Guardian(Print):Address:			
			Home#
Emergency Contact Names:		:	Phone Number(s):
	allow my middl	e school stude	ent to be dropped off without supervision. ent to escort the following elementary schoones below)
☐ My student will not be allowed	to leave the bu	s stop without	adult supervision.
Parent signature:			
Date:			