

Community Education Association, Inc.
Odyssey Charter School - Board of Director Meeting Summary & Minutes

Date: 12/18/2025

Time: 6:30 PM

Location: Madras Community Center, 2355 Hwy. 29, Newnan

Board Attendees: Andy Kee (Chair), Stephanie Glenn (Vice Chair), Nick Garrison (Assistant CFO),
Ray Evans (Secretary), Fred Miles

Board Absent: Jim DiGiulio

Ex-Officio Attendee: Scot Hooper

#	Action	Motion	Second	Vote
1	Call to order at 6:30 PM			
2	Vote to Approve Agenda	Nick Garrison	Fred Miles	Unanimous
3	Reading & Acceptance of minutes from previous month	Andy Kee	Fred Miles	Unanimous
4	Addition of New Governance Standard discussed	GaDOE, Domain IX: School Safety <ul style="list-style-type: none"> The board is responsible for assuring school safety and mental health is addressed by standards and elements as defined in Governance. 		
5	Financial Statement	<ul style="list-style-type: none"> Shannon Maynard, CFO oversees all finances. Spending is currently \$350k below budget. 		
6	Principal Report	<ul style="list-style-type: none"> Current enrollment is 345. Board members will complete mandatory training in Feb. Financial matrix categories exceed SCSC expectations. Holiday Extravaganza discussed and said to be a success. Staff Training provided by Homeland Security on Visual Weapons Screening and Civil Response to Active Shooter. PTO Fund Raiser completed and said to be a success. Required reports by principal, superintendent, and business manager have been provided. 2025-2026 Calendar reviewed. Calendar is on school website, includes board meetings. 		
7	403B Teachers Retirement	<ul style="list-style-type: none"> 403B is in addition to current TRS. Will be promoted Jan. 7th at staff meeting. 		
8	Strategic Planning Committee Stephanie Glenn, Chair	<ul style="list-style-type: none"> The purpose is to draft a Strategic Plan. Actively seeking committee membership to broaden participation and perspectives. Committee objectives taken from SCSC's Strategic Plan that align with committee's purpose. Focus areas: <ul style="list-style-type: none"> Improve Image of Odyssey academically. Address Enrollment and Retention. Expand Middle School engagement. 		

		<ul style="list-style-type: none"> ○ Improve Public Image & Community Engagement. ○ Greenhouse and Garden Project. ○ Social Media promotion of school's accomplishments. ● Committee meetings will be held monthly and updates provided to board. 		
9	Facilities Report	<ul style="list-style-type: none"> ● Plumbing repair for main sewage line delayed until Christmas shutdown. New quote \$9,500. ● Middle School Building: <ul style="list-style-type: none"> ○ Internal construction has begun. ○ Ceilings removed. ○ New bathroom layout framed. ○ County water commission is adding a valve to them water main for the sprinkler system. 		
10	Public Comments	<ul style="list-style-type: none"> ● None 		
11	Motion to enter Executive Session	Ray Evans	Nick Garrison	Unanimous
12	Motion to exit Executive Session	Nick Garrison	Fred Miles	Unanimous
13	Motion to Adjourn at 8:02 PM	Stephanie Glenn	Fred Miles	Unanimous

Board Member

Date

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