

Community Education Association, Inc.  
 Odyssey Charter School - Board of Director Meeting Summary & Minutes

Date: 12/18/2025

Time: 6:30 PM

Location: Madras Community Center, 2355 Hwy. 29, Newnan

Board Attendees: Andy Kee (Chair), Stephanie Glenn (Vice Chair), Nick Garrison (Assistant CFO),  
 Ray Evans (Secretary), Fred Miles

Board Absent: Jim DiGiulio

Ex-Officio Attendee: Scot Hooper

#	Action	Motion	Second	Vote
1	Call to order at 6:30 PM			
2	Vote to Approve Agenda	Nick Garrison	Fred Miles	Unanimous
3	Reading & Acceptance of minutes from previous month	Andy Kee	Fred Miles	Unanimous
4	Addition of New Governance Standard discussed	GaDOE, Domain IX: School Safety <ul style="list-style-type: none"> <li>The board is responsible for assuring school safety and mental health is addressed by standards and elements as defined in Governance.</li> </ul>		
5	Financial Statement	<ul style="list-style-type: none"> <li>Shannon Maynard, CFO oversees all finances.</li> <li>Spending is currently \$350k below budget.</li> </ul>		
6	Principal Report	<ul style="list-style-type: none"> <li>Current enrollment is 345.</li> <li>Board members will complete mandatory training in Feb.</li> <li>Financial matrix categories exceed SCSC expectations.</li> <li>Holiday Extravaganza discussed and said to be a success.</li> <li>Staff Training provided by Homeland Security on Visual Weapons Screening and Civil Response to Active Shooter.</li> <li>PTO Fund Raiser completed and said to be a success.</li> <li>Required reports by principal, superintendent, and business manager have been provided.</li> <li>2025-2026 Calendar reviewed.</li> <li>Calendar is on school website, includes board meetings.</li> </ul>		
7	403B Teachers Retirement	<ul style="list-style-type: none"> <li>403B is in addition to current TRS.</li> <li>Will be promoted Jan. 7<sup>th</sup> at staff meeting.</li> </ul>		
8	Strategic Planning Committee Stephanie Glenn, Chair	<ul style="list-style-type: none"> <li>The purpose is to draft a Strategic Plan.</li> <li>Actively seeking committee membership to broaden participation and perspectives.</li> <li>Committee objectives taken from SCSC's Strategic Plan that align with committee's purpose.</li> <li>Focus areas:                             <ul style="list-style-type: none"> <li>Improve Image of Odyssey academically.</li> <li>Address Enrollment and Retention.</li> <li>Expand Middle School engagement.</li> </ul> </li> </ul>		

		<ul style="list-style-type: none"> <li>○ Improve Public Image &amp; Community Engagement.</li> <li>○ Greenhouse and Garden Project.</li> <li>○ Social Media promotion of school's accomplishments.</li> <li>● Committee meetings will be held monthly and updates provided to board.</li> </ul>
9	Facilities Report	<ul style="list-style-type: none"> <li>● Plumbing repair for main sewage line delayed until Christmas shutdown. New quote \$9,500.</li> <li>● Middle School Building: <ul style="list-style-type: none"> <li>○ Internal construction has begun.</li> <li>○ Ceilings removed.</li> <li>○ New bathroom layout framed.</li> <li>○ County water commission is adding a valve to them water main for the sprinkler system.</li> </ul> </li> </ul>
10	Public Comments	<ul style="list-style-type: none"> <li>● None</li> </ul>
11	Motion to enter Executive Session	Ray Evans      Nick Garrison      Unanimous
12	Motion to exit Executive Session	Nick Garrison      Fred Miles      Unanimous
13	Motion to Adjourn at 8:02 PM	Stephanie Glenn      Fred Miles      Unanimous

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Board Member

Date

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