

Community Education Association, Inc.
Odyssey Charter School - Board of Director Meeting Summary & Minutes

Date: 02/12/2026

Time: 6:30 PM

Location: Odyssey School, Lecture Hall

Board Attendees: Andy Kee (Chair), Stephanie Glenn (Vice Chair), Nick Garrison (Assistant CFO), Fred Miles

Board Absent: Jim DiGiulio, Ray Evans (Secretary)

Ex-Officio Attendee: Scot Hooper

#	Action	Motion	Second	Vote
1	Call to order at 6:38 PM			
2	Motion to Adjust Agenda: Added 403b Discussion	Andy Kee	Fred Miles	Unanimous
3	Vote to Approve Agenda	Nick Garrison	Stephanie Glenn	Unanimous
4	Acceptance of January Minutes	Fred Miles	Nick Garrison	Unanimous
5	Preliminary Budget for 2026-2027	<ul style="list-style-type: none"> • The annual budget for 2026-2027 was reviewed. • 3% increase in QBE funding is expected. • Conservative budget estimates due to uncertain state funding. • Discussion of impact of delayed billing from the DOE on the current fiscal year's budget. 		
6	Financial Statement	<ul style="list-style-type: none"> • Shannon Maynard - CFO, oversees all finances. • Recommended that a board representative discuss financial planning and coordination with CFO before board meetings to provide a report. The need for a clear plan and specific allocation of funds was stressed. Mr. Cooper referred to the monthly distribution by Amy, containing all financial details, and suggests contacting Shannon for further clarification. • Mr. Hooper reviewed summary of school's financial health, including current assets, unrestricted cash, and debt-to-asset ratio. School is in a strong financial position and compliance with state requirements. • Discussed the importance of staff training and professional development. Reviewed completed training, visual weapon screening and civil responsibilities to active shooter events. • Required reports and submission of the audit is complete. 		

7	Principal Report	<ul style="list-style-type: none"> • Current enrollment is 345, stable. • Board members completed mandatory training. • Charter: Discussed school's obligations and financial matrix which exceeds SCSC requirements. • Pet Drive: collected 1,474 pounds of pet food and 776 pounds of kitty litter for donation to local shelters. • School Trip: A plan to secure funding for a school trip to Kennedy Space Center was proposed, involving the Rotary Club and potential corporate sponsors. • Partnerships: <ul style="list-style-type: none"> ○ Mr. Hooper explained the potential benefits of partnerships with companies and universities for Odyssey and the community. ○ A representative from Kennesaw University is expected to visit and discuss a potential partnership in aerospace engineering. • Marketing: <ul style="list-style-type: none"> ○ Opportunity to put Odyssey's information on Kroger grocery carts for a fee. The potential reach was discussed with the suggestion to test for a year before expanding. ○ Recommendation to hire a marketing director or public relations person to focus on fundraising and community involvement. • Fund Raising: <ul style="list-style-type: none"> ○ Completed sale of T-shirts, held in the gym. ○ Potential benefits of the Peach Program which allows companies to donate to schools and receive tax credits. The logistics of implementing the Peach Program and its potential impact on fundraising efforts. The state has budgeted \$15 million annually for charter schools, but only \$12 million is currently used, leaving \$3 million unallocated.
8	403b Retirement Discussion	<ul style="list-style-type: none"> • Discussed the limitations and fees with 403b plans. • Suggestion to explore alternative investment options for other than 403b option, such as IRAs. • Alternative investment options will be researched and presented at later board meeting if found to provide increased benefits.

9	Strategic Planning Committee Stephanie Glenn, Chair	<ul style="list-style-type: none"> • Because of the constant change in state and federal requirements it was suggested to form a governance committee to review and update Odysseys bylaws and policies on a regular basis. Board agreed, and a chair will be determined and members recruited. • The strategic planning committee meets regularly for purpose of proposing the future focus and direction for Odyssey. Stephanie Glenn is chair, Fred Miles from board, along with staff members. They are seeking expanding membership to broaden participation and perspectives. 		
10	Facilities Report	<ul style="list-style-type: none"> • Mr. Cooper provided a detailed facilities report, highlighting ongoing construction, plumbing, sprinkler systems, and insulation, with a concrete vault pending. • The new building is expected to be ready for the next school year, with a backup plan in place. 		
11	Public Comments	<ul style="list-style-type: none"> • None 		
	Motion to Enter Executive Session	Stephanie Glenn	Fred Miles	Unanimous
	Motion to Exit Executive Session	Nick Garrison	Stephanie Glenn	Unanimous
12	Motion to Adjourn at 8:10 PM	Fred Miles	Nick Garrison	Unanimous

Board Member

Date

Board Member

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