

Community Education Association, Inc.
Odyssey Charter School - Board of Director Meeting Summary & Minutes

Date: 03/27/2026

Time: 6:30 PM

Location: Odyssey School, Lecture Hall

Board Attendees: Andy Kee (Chair), Stephanie Glenn (Vice Chair), Nick Garrison (Assistant CFO), Fred Miles, Ray Evans (Secretary)

Board Absent: Jim DiGiulio

Ex-Officio Attendee: Scot Hooper

#	Action	Motion	Second	Vote
1	Call to order at 6:31 PM			
2	Motion to Adjust Agenda: Added 403b Discussion	Andy Kee	Fred Miles	Unanimous
3	Vote to Approve Agenda	Stephanie Glenn	Ray Evans	Unanimous
4	Acceptance of February Minutes	Andy Kee	Nick Garrison	Unanimous
5	Annual Budget for 2026-2027 School Year, Second Read	<ul style="list-style-type: none"> • The annual budget for 2026-2027 was reviewed. • Three percent increase over current budget. • Proposed budget shows \$301k shortfall. • Government funds are not included. If received the budget would move to a positive status. • \$4.2M reserves would be used for any shortfall. • A Vote on the budget will be held at April Board Meeting. 		
6	Financial Statement	<ul style="list-style-type: none"> • Shannon Maynard - CFO, oversees all finances. • Reviewed summary of school's financial health, including current assets, unrestricted cash, and debt-to-asset ratio. School is in a strong financial position and compliance with state requirements. • Current actual expenditure is approx. \$900k over proposed budget for current school year. Most of this overage is in faculty expenses. 		
7	Grades Milestone 2024/2025	<ul style="list-style-type: none"> • Reviewed grade by grade comparison with Coweta County schools as well as State average. • There are positives, however improvement is needed in all grades in specific areas. Concern for 4th and 5th grades. • Mr. Hooper has provided SCSC a "Corrective Action Plan" to address shortcomings. • The Board requested a copy of action plans for review. 		

8	Principal Report	<ul style="list-style-type: none"> • Current enrollment is 345, stable. • SCSC performance matrix for financial health, Odysseys scores exceed standards. • Staff training received an award for preparedness. • Odyssey received Academic Awards from GCSA. • Required reports by GDOE have been provided. • SCSC Monitoring results are back with minor requests. • Marketing: <ul style="list-style-type: none"> ○ Kroger grocery carts have been purchased for 1-year. ○ Potential reach is 1M eyes on advertisement. ○ Mr. Hooper stated the need to hire a marketing director or public relations person to focus on exposure, fundraising, and community involvement.
9	Strategic Planning Committee Chair: Stephanie Glenn	<ul style="list-style-type: none"> • Student Retention Focus: Identified significant turnover in 5th and 6th grades (approximately 50 students annually) and agreed to develop retention strategies including expanded extracurricular activities, clubs, and specialty programs for middle schoolers, while strengthening partnerships with local institutions like the CEC and Kennesaw State. • The team outlined key goals for the strategic plan including Middle school growth, Community presence, Academic excellence, with the new Solar Way building designated primarily for grades 5-8 to address space constraints. Stephanie will draft an initial plan using the state's sample format for board review. • The next planning session will be April 15th. • Fred Miles has assumed responsibility as Chair of this committee.
-	Informational Note on Board	<ul style="list-style-type: none"> • Two board members have withdrawn effect immediately: <ul style="list-style-type: none"> ○ Stephanie Glenn for personal reasons. Thank you to Stephanie for her valuable contributions. ○ Jim DiGiulio because of travel. • Fred Miles is speaking with a candidate who in the past expressed interest. • Action needs to be taken to attract a parent representative.
10	Facilities Report	<ul style="list-style-type: none"> • Mr. Cooper reviewed current progress of construction. • The new building is expected to be ready for the next school year, with a backup plan in place.
11	Teacher Bonus from State	<ul style="list-style-type: none"> • Odyssey received a lump sum for Teacher bonus. • HR made the decision on how funds would be distributed and announced such to staff.

12	403b Retirement Discussion	<ul style="list-style-type: none"> • Board desires to provide employees with three options for retirement plans. Currently there is one option which is thought to be expensive, provides little growth, and has penalties of distribution upon leaving employment. • Alternative investment options are being researched. • Board members Fred Miles and Nick Garrison are meeting with Vanessa Moore who is a Retirement Consultant. 		
13	Public Comments	<ul style="list-style-type: none"> • None 		
14	Motion to Enter Executive Session	Andy Kee	Fred Miles	Unanimous
15	Motion to Exit Executive Session	Ray Evans	Nick Garrison	Unanimous
16	Motion to Adjourn at 8:23 PM	Andy Kee	Nick Garrison	Unanimous

Board Member

Date

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