Community Education Association, Inc.

Odyssey Charter School - Board of Director Meeting Summary & Minutes

Date:	05/6/2026
Time:	6:30 PM
Location:	Odyssey School, in the Lecture Hall, 7 Solar Circle, Newnan
Board Attendees:	Andy Kee (Chair), Nick Garrison (Assistant CFO), Fred Miles, Ray Evans (Secretary)
Board Absent:	none
Ex-Officio Attendee:	Scot Hooper

#	Action	Motion	Second	Vote
1	Call to order at 6:30 PM			
2	Add to Agenda, Vote for Tammy Segura to be placed on Board	Andy Kee	Fred Miles	Unanimous
3	Vote to Approve Agenda	Fred Miles	Nick Garrison	Unanimous
4	Acceptance of April Board Minutes	Fred Miles	Nick Garrison	Unanimous
5	Board Vote to add Tammy Segura	Andy Kee	Fred Mile	Unanimous
6	Presentation by Vanessa Moore, Retirement Plan Consultant	• Vanessa provided an overview and benefits of having a retirement plan manager representing Odyssey. Her intent is for the school to hire her for this role. • The Board agrees the position of plan manager would be beneficial in providing impartial benefit options for Odyssey employees. • Nick Garrison agreed to identify a second plan manager to compare service levels with what Ms Moore provides. • Also, Scot Hooper will be coordinating to have Odysseys current provider to speak with the Board.		
7	Financial Statement	• Shannon Maynard - CFO, oversees all finances. • Reviewed summary of school's financial health, including current assets, unrestricted cash, and debt-to-asset ratio. School is in a strong financial position and compliance with state requirements. • YTD budget vs actual spending was reviewed.		
8	Security Briefing, School and School System	• Scot Hooper presented a safety and security facility update. Included videos on active shooter situations, door security, lock down drills, and discussed training.		
9	Principal Report	• SCSC performance matrix for financial health, Odysseys scores exceed standards. • Bomb threat assessment questionnaire was reviewed.		

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<tr><td>10</td><td>Strategic Planning Committee</td><td colspan="3">• Fred Miles presented an initial draft of the proposed "Strategic Plan". This includes vision and mission statements, objectives, strategies, and action plans. The framework was presented, and the Board was requested to provide their input. This committee meets monthly.
• Recent steps to engage grades 6-8 for retention.
o Chess team was formed and is competing.
o Drama team is practicing for a performance.
o Other connections such as music, beta, and sports options are being considered.
• A new full-time marketing position has been advertised, and one person has been interviewed. The purpose of this position among other things is to promote Odyssey and seek opportunities for engagement in the community as well as the school body and parents.
• The need for additional Board members was discussed. The goal is to have 7-9 members to accomplish the workings of the Board. Emphasis should be made for a parent member.</td></tr>
<tr><td>11</td><td>Facilities Report</td><td colspan="3">• Assurance that building will be ready for 2026-27 school year. Scot Hooper has a contingency plan in place in case the building is not complete.</td></tr>
<tr><td>12</td><td>403b Discussion</td><td colspan="3">• Presentation by Vanessa Moore, Retirement Plan Consultant, was mentioned earlier.</td></tr>
<tr><td>13</td><td>C.O.L.A. for Superintendent</td><td colspan="3">• Scot Hooper requested a 5% raise in salary.
• Board will consider and provide their answer at the next Board meeting.</td></tr>
<tr><td>14</td><td>Public Comments</td><td colspan="3">• No visitors, no comments.</td></tr>
<tr><td>15</td><td>Motion to Enter Executive Session</td><td>Nick Garrison</td><td>Andy Kee</td><td>Unanimous</td></tr>
<tr><td>16</td><td>Motion to Exit Executive Session</td><td>Andy Kee</td><td>Fred Miles</td><td>Unanimous</td></tr>
<tr><td>17</td><td>Motion to Adjourn at 9:05 PM</td><td>Tammy Segura</td><td>Andy Kee</td><td>Unanimous</td></tr>
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Welcome to Tammy Segura, we appreciate her willingness to serve on the Board.

Next board meeting is scheduled for June 25th, 2026.

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Board Member Date Board Member Date