

Agenda

Odyssey Family and School Association

Meeting Date: December 1, 2021

Meeting Location: Odyssey Cafeteria

1. Call to Order
2. Minutes: Review of minutes from 11/10/2021 meeting
3. Officers' Reports
 - a. President's Report
 - b. Vice President's Report
 - c. Treasurer's Report
4. Unfinished (old) Business
 - a. Bylaws
 - b. Teacher Appreciation
5. New Business
 - a. Membership and Communication
 - b. General Meeting Dates/Times 2022
 - c. 2022 Event Ideas
6. Announcements
7. Adjournment

December 1, 2021 Meeting

President's report

- Created an account for Odyssey Family and School Association with Parent Booster USA on November 17th to begin the process of filing as a 501©. Invoices paid by President to include \$495 for membership application and \$100 for Georgia Filing Fee. Articles of Incorporation Complete. Next Step is EIN. Reimbursement will be requested once account is set up and funds available.
- Conferenced with Ellie Williams, past Odyssey PTO president to arrange transfer of funds from previous account now held at Synovus Bank. Will wait until Odyssey FASA is an official 501 C and has an EIN before proceeding with opening bank account and transfer of funds
- Asked by Odyssey administration and staff to coordinate teacher appreciation starting Dec. 1st. Begin coordinating with Odyssey Families 2-3 teacher appreciation experiences for December. Contacted Panera Bread and they will donate Breakfast for Staff on Dec. 1st. No expenses incurred from the teacher appreciation events scheduled from December 2021 will come out of Odyssey FASA operating budget.
- Next up will have to apply for Insurance once Odyssey FASA become official.

Vice President's Report:

Will discuss at Dec. 1st meeting events for 2022 including fundraising initiatives. Will also discuss communication among Odyssey FASA members (i.e. social media, email correspondence, etc.)

Treasurer's Report:

Do not have access to funds from previous Odyssey PTO. Reimbursement requested by President Durden for fees associated with establishing 501c and registering Odyssey FASA with state of Georgia.